



THE WAGON STOP CONSENT AND INFORMATION FORM

Session Process

To get a better understanding of what you would like assistance with and to determine your goals, during the first session you may be asked to fill in some short questionnaires and answer some questions that will help to ensure treatments target your specific needs. This initial session will be of a longer duration than other treatment sessions. Fees for this longer session will be charged accordingly.

During this process I will explain any procedures and will answer any questions you may have.

Equine Assisted Psychotherapy (EAP) Service

As part of providing an equine assisted psychotherapy service to you, **The Wagon Stop – Wellness Farm** needs to collect and record personal information from you that is relevant to your situation, such as your name, contact information, medical history, and other relevant information as part of providing services to you.

This collection of personal information will be a necessary part of the assessment and treatment that is proposed and agreed to by you.

Purpose of Collecting & Holding Information

Your personal information is gathered as part of your assessment and treatment, is kept securely and, in the interests of your privacy, used only by your practitioner. Your personal information is retained in order to document what happens during sessions and enables the practitioner to provide a relevant and informed equine assisted psychotherapy service to you. A more detailed description is provided in the 'Privacy Policy for Management of Personal Information', which can be obtained by contacting **Warren Fitzgerald** on **0468 948 447**. The Privacy Policy contains information about how to access and seek correction of your personal information, and how to lodge a complaint about our management of your personal information.

Consequence of Not Providing Personal Information

If you do not wish for your personal information to be collected in a way anticipated by this letter or the Privacy Policy, **The Wagon Stop – Wellness Farm** may not be in a position to provide the equine assisted psychotherapy service to you.

Access to Client Information

At any stage you are entitled to access your personal information kept on file, subject to exceptions in the relevant legislation. The practitioner may discuss with you different possible forms of access.

Disclosure of Personal Information

All personal information gathered by the practitioner during the provision of the service will remain confidential except when:

1. It is subpoenaed by a court; or
2. Failure to disclose the information would in the reasonable belief of **The Wagon Stop – Wellness Farm** place you or another person at serious risk to life, health or safety; or
3. Your prior approval has been obtained to:
 - a. *Provide a written report to another professional or agency e.g. a GP or a lawyer; or*
 - b. *Discuss the material with another person, e.g. a parent, employer or health provider; or*
 - c. *Disclose the information in another way; or*
 - d. *You would reasonably expect your personal information to be disclosed to another professional or agency (e.g. your GP) and disclosure of your personal information to that third party is for a purpose which is directly related to the primary purpose for which your personal information was collected; or*
 - e. *Disclosure is otherwise or authorised by law.*

Your personal information is not disclosed to overseas recipients, unless you consent or such disclosure is otherwise required by law. Your personal information will not be used, sold, rented or disclosed for any other purpose.

Fees

The cost of consultation is \$150.00 per hour which is payable by cash or direct debit. Please note that payment must be made either before, or on the day of, your session. Proof of payment may be requested for direct debit transactions.

Direct Debit Account Information:

Account Name: Warren Fitzgerald T/as The Wagon Stop

BSB: 014 - 002

Account Number: 328 311 304

(please submit your surname as in the payment reference field)

Cancellation Policy

If, for some reason you need to cancel or postpone your appointment, please give the practitioner at least 24 hours/one day's notice, otherwise you may be charged the cost for the session.

(Please note: Due to the nature of the service, the practitioner may not be able to take your calls due to being with a client/s. Under such circumstances, please leave a message and the practitioner will return your call as soon as possible).

Wet Weather Policy

Under poor weather conditions (wet weather, strong winds, etc.) it may be necessary to reschedule your appointment. This is for safety reasons for both yourself and the horses.

Acknowledgment

I _____
(print your name in Block Capitals)

have read and understood this Information and Consent Form. I agree to the above conditions for the equine assisted psychotherapy/therapy service provided by Warren Fitzgerald.

Signature _____ Date / /

Please note:

If, after reading this form you are at all unclear about any of the information provided, please contact the practitioner prior to your appointment for clarification.